



Position Description

Position: No Interest Loan (NILS) Volunteer.

Reports to: Centre Manager.

Hours: Wednesdays 10.00am - 3.00pm

Description: This position provides support to applicants to complete a NILS loan application.

Prerequisites: Working with Children's Check and a general interest or skills in finance and budgeting.

Main Duties:

- Undertake formal NILS training as required
- To promote NILS in the broader community
- To support the NILS application process by liaising with the applicant and NILS providers
- To support the administration requirements of an application e.g. scanning and attaching documents, sending email and using the MyNILSApp

Skill development opportunities:

Customer service, communication, budgeting, and finance.

Potential Employment Pathway:

With formal training this role could lead to a role in financial counselling.